

REGULAR MEETING
Sioux City Community School District
Educational Service Center
November 26, 2012
6:00 PM

Our Mission: The Sioux City Community School District exists to educate students to **believe** in their talents and skills, **achieve** academic excellence and **succeed** in reaching their potential.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call of Members**
- IV. Approval of Agenda**
- V. Citizen Input**

At this time, the Board of Directors invites individuals or delegations to come forward and speak on any issues related to school district operations that are not included on today's meeting agenda.

Citizen input on action and discussion items will be accepted at the time of discussion of each agenda item.

VI. Good News Report(s)

Year 13 - Nicole Scott and Courtney Lahrs

VII. Consent Action Item(s)

RECOMMENDATION: That the Board of Directors approves all consent action items.

- A. [Board Meeting Minutes from November 12, 2012](#)
- B. [Human Resources Report - Jill Knuth](#)
- C. [Finance Report - Gordon Winterlin](#)
- D. [SCCSD Bank Depositories FY13 - Gordon Winterlin](#)
- E. [Building Oversight Committee Membership - Mel McKern](#)
- F. [School Tripper Services Agreement with the City of Sioux City - Gordon Winterlin](#)

VIII. Hearing(s)

- A. [Easement with City of Sioux City for Clark Elementary School - Mel McKern](#)

Notice was provided that a hearing would be held at the Sioux City Community School District's School Board meeting on the 26th day of November, 2012, at 6:00 p.m. local time, for the purpose of an easement with the City of Sioux City for Clark Elementary School / Perry Creek storm sewer project.

Any interested party may appear and file objections and any information for or against same will be heard on the above-named project with the final decision of the Board of Education a matter of

record.

RECOMMENDATION: That the Board of Directors approves the easement with the City of Sioux City for Clark Elementary School / Perry Creek storm sewer project.

IX. Action Item(s)

A. First Reading of Board Policies - Dr. Paul Gausman

- 661 Media Center Materials Removal
- AR901.5 Educational Specification for Buildings
- 902.5 Disposition of Obsolete Equipment
- 902.7 OSHA Statement
- AR902.7 OSHA Statement
- 903.10 Hazardous Chemical Program

RECOMMENDATION: That the Board of Directors approves the above Board policies for first reading.

B. Heartland Community Baptist Church Lease at West High School - Mel McKern

RECOMMENDATION: That the Board of Directors approves the lease agreement between the Sioux City Community School District and Heartland Community Baptist Church.

X. Board Member Reports / Future Meetings

- Board Policy and Human Resources Committee – 3:30p.m., November 29, 2012, in ESC #326.
- District Advisory Committee – 5:15 p.m., November 29, 2012, in ESC Board Room.
- Board Finance and Facilities Committee – 11:45a.m., December 4, 2012, in ESC #312.
- Student Achievement Committee – 4:00 p.m., December 5, 2012, in ESC #326.
- ESC Holiday Coffee – 1:00 p.m., December 6, 2012, in ESC Board Room.
- School Board Meeting – 6:00 p.m., December 10, 2012, in ESC Board Room.
- Educational Equity Committee – 11:30 a.m., December 11, 2012, at Sanford Center.
- Building Oversight Committee – 4:00 p.m., December 13, 2012, at O&M Building.
- Preschool Oversight Committee – 1:30 p.m., December 19, 2012, at Irving Preschool.
- Communications Committee – 4:00 p.m., January 9, 2013, in ESC Board Room.
- School Board Meeting – 6:00 p.m., January 14, 2013, in ESC Board Room.
- Sales Tax Finance Committee – 8:00a.m., January 28, 2013, in ESC #103.

XI. Superintendent's Report - Dr. Paul Gausman

XII. Discussion/Information

A. Career Pathways - Jim Vanderloo

B. District Mileage Rate - Neil Schroeder and Gordon Winterlin

XIII. Adjourn

Sioux City Community School District


Item Title: Board Meeting Minutes from November 12, 2012

Recommendation:

ATTACHMENTS:

Name:

Description:

 [11-12-12.pdf](#)

Board Meeting Minutes from November 12, 2012

REGULAR MEETING
Sioux City Community School District
Educational Service Center
November 12, 2012

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REGULAR MEETING
Sioux City Community School District
Educational Service Center
Minutes – Pending Board Approval
November 12, 2012

I. Call to Order / Pledge of Allegiance

President Krysl called the regular meeting to order at 6:00 p.m.

II. Roll Call of Members

Present: Directors Batcheller, Krysl, McTaggart, Johnson, Meyers, Warnstadt, and Williams.

III. Approval of Agenda

Director Batcheller moved and Director Warnstadt seconded the motion to approve the agenda. The motion carried 7 to 0.

IV. Citizen Input

None

V. Good News Report(s) – Leeds Elementary School

Principal Dr. Rita Vannatta and Title I instructor Vonda Kingsbury spoke of parent involvement activities they have put into place where students and staff interact with their parents on various topics. Together, they work toward student achievement.

VI. Consent Action Item(s)

Director Batcheller moved and Director McTaggart seconded the motion to approve the following consent action items. The motion carried 7 to 0, with Director Johnson abstaining from Consent Action Item A.

- A. Board Meeting Minutes from October 22, 2012
- B. Human Resources Report – Jill Knuth
- C. Finance Report – Gordon Winterlin

VII. Action Item(s)

A. Easement with City of Sioux City for Clark Elementary School

Director Meyers moved and Director Johnson seconded the motion to approve the resolution to approve public notice setting forth the time and place of a public hearing. A public hearing will be held at 6:00 p.m. local time, at the Educational Service Center, 627 4th Street, Sioux City, Iowa, on the 26th day of November, 2012, for the purpose of an easement with the City of Sioux City for Clark Elementary School / Perry Creek storm sewer project. The motion carried 7 to 0.

B. Washington Elementary School Project

Citizen David Keane, address unknown, asked the Board for the current Washington School deficiencies. Superintendent Gausman mentioned the age of the building, the energy efficiency, heightened technology, and larger classrooms designed for 21st Century learning. Director Krysl mentioned that the current Washington School does not have adequate classroom space and is not handicap accessible. Director Meyers stated the building is fully depreciated.

Citizen Jackie Ritter, 801 S. Fairmount Street, stated that her child attends Spalding Park Elementary School. It has been a very positive experience with many benefits not afforded through Joy Elementary School, where her children previously attended. Ms. Ritter believes the new Washington will be a better facility for children. She invited Mr. Keane to visit Spalding Park Elementary School.

Director Batcheller moved and Director Williams seconded the motion to approve entering into a contract with FEH Architects to create design documents, plans, and specifications for the new Washington Elementary School. After a roll call vote, the motion carried 7 to 0.

C. Future Facilities Recommendation for Hoover and Clark Campus Projects

Dr. Gausman shared a presentation of the administration's recommendation regarding a future facility at the Hoover Campus. The site gives the District the greatest flexibility and versatility for future use, as well as allowing the District to take advantage of the low bidding climate. He would also like to further study the proposal to build a school at the current Bryant Elementary School site.

Director Williams recommended focusing on Bryant and further study Hoover.

Director Batcheller asked Gordon Winterlin to provide a cost savings for keeping Bryant open and combining Clark, Crescent Park, and Lincoln. He stated we save 1.5 FTE.

The question was asked if the current Hoover building could be brought back online. Dr. Gausman stated yes, but he did not have a cost estimate at this time.

Director Meyers stated that he believes that Hoover and Bryant could be constructed at the same time financially. He mentioned different ways how this could be achieved. He asked that the District proceed with their recommendation for Hoover and move forward with the study of Bryant.

Director Johnson stated that the District does need to further study rebuilding Bryant at their current location as there are several unanswered questions, such as classroom space and traffic flow.

Director Williams has concerns that the District is may not be able to do more than two construction projects at once. She asked what happens if Bryant is more expensive than what was originally proposed. Director Meyers and Dr. Gausman stated that in the past we have had several construction projects occurring at the same time with success.

Director Williams asked if the current Hoover facility could be renovated. Director Batcheller stated that Hayworth was renovated into East Middle. In hindsight, the Board would not have taken that route as it became more expensive than originally planned.

Director Krysl stated that the community wanted assurance that Bryant would not be overlooked, as well as that Hoover did not have a student enrollment of greater than 800.

Directors Warnstadt and Williams stated that we must first address Bryant and then build Hoover.

Citizen John Gleeson, 58 Red Bridge Drive, said Bryant is outdated and deserves attention now. His concern is that we will run out of money. He said community must look outside of the box.

Citizen Paul Speidel, 2119 S. Clinton Street, thanked John Gleeson for his efforts. He asked for Board policy clarification regarding items of discussion before a vote. Dr. Gausman stated Iowa law does not require items to be taken for discussion prior to action.

Citizen Lacey Friis, 3342 Dearborn Blvd., stated that trust is lost by not taking Board action on Bryant. Clark and Lincoln should not be replaced because they are only 50+ years old. Also, families are attracted to schools such as Lincoln, and worries families will not want to attend. She also shared her concern with traffic at the Hoover campus.

Citizen Joel Longtin, 3800 Country Club Blvd., thanked the school board for their difficult work. He raised money for upgrades to the North High athletic fields. At the time, he said he was told that everyone had to be treated equally. He believes that the North High feeder system will be changed and questions if the North feeder system is being treated fairly and equally. He asked the Board to wait 30 to 90 days.

Citizen Joe Bousquet, 26 Blackstone Avenue, stated that he does not believe the District needs to act at this time. He believes action will break down the Bryant neighborhood because they meet each other through the school. He asked why the District could not renovate Lincoln, such as the proposed Clark renovation.

Citizen Angie Harder, 27 Quail Ct., stated she chose her home because of Clark being in the neighborhood and small school. She does not think it is good to have children attend kindergarten in one spot and then transition to a new building. She would rather see a K-5 building.

Citizen Tom Anderson, address unknown, stated Bryant must be the first priority. He would like an architect to consider saving the central corridor of Hoover and adding on to the north or south corridor. He believes there are considerable cost savings to be discovered by leaving a portion of the original building. He would also like the District to save the Hoover football field and track.

Citizen Jason Hamer, 3040 Cheyenne Blvd., said that citizens are passionate about this project and it is a game changer.

Citizen Miyuki Nelson, 1935 Plum Creek Road, stated that she has a child at Clark. She went on to state that she believes the District has not addressed whether student achievement will be affected by students attending a bigger school. She does not believe transition will be beneficial for students to move from an early childhood center to a new elementary school.

Citizen Jody Hamer, 3040 Cheyenne Blvd., said her daughter is very hopeful to receive a new school. She worries that it will not happen. Her main concern is that Bryant is the oldest facility and it keeps getting pushed back. She believes there needs to be a school in the core of the city. She asked the Board to please consider the plans by Mr. Gleeson.

Citizen John Sexton, 3929 Douglas Street, believes the district has grossly miscalculated the sales tax dollars coming into the district. He believes people will move out of the district due to crumbling schools and the bigger schools. This results in lower tax dollars.

Citizen Kathy Papas, Bryant PTA president, 3217 Cheyenne Blvd., thanked Mr. Gleeson for stepping outside of the box. She said her family thoroughly enjoys Bryant and asked that the Board not take it away from the neighborhood.

Citizen Mary Duax, 144 W. 34th Street, believes it takes a village to raise a child and that is best offered in a small school environment. She said she spoke to two realtors and they stated their clients are looking outside of the district.

Director Williams moved and Director Warnstadt seconded the motion that the District first make a replacement school at the current Bryant campus work and then look at Hoover. Director Williams amended the motion to not require the exact Bryant location, but that Bryant must be the first priority. Motion failed 2 to 5, with Directors Batcheller, Johnson, Krysl, McTaggart, and Meyers voting no.

Director McTaggart stated that we must study at Bryant before action. He said the Board has heard loud and clear that the community does not want a large school and he hoped the community would respect the current Board's due diligence in studying this issue.

Director Batcheller stated that he appreciated Director McTaggart's passion. He said that the district has built each replacement school on 10 to 12 acres so that they would have the ability to add on later if needed. He said the Board must study the current Bryant site because it is extremely small. The Hoover campus has 26 acres that sits mostly unused since the Hoover facility closed. He said the Board could start construction now and decide within the year what schools will move into it. The District could then take the time to study if the current Bryant site is the best site based on data and not emotion.

Director Krysl said that the District Advisory Committee studied future facilities three years ago. The first criterion was need based on the age of the building and the second was availability of land. He believes that is part of the reason why the Board is struggling with the decision: Bryant is the oldest facility and the Hoover site is ready to go for construction. He would like to take time to make the best decision for the community.

Director Johnson stated that the district must be fiscally responsible. He likes the Hoover campus because we own the site and it does not require the District to take homes. He said now is the time to build. He believes a 650 student school is a reasonable enrollment. He believes that Bryant should be replaced, but he does not see a site that is suitable.

Director Krysl moved the District undertake a study of the replacement of Bryant Elementary School and the continued study of the replacement of Clark, Crescent Park, and/or Lincoln at the Hoover site simultaneously that must be brought back to the school board for a vote. The motion died for lack of a second.

Director Meyers moved and Director McTaggart seconded the motion to approve the administration's recommendation to design for construction a 650-student elementary school on the Hoover Campus, and develop design documents to provide modifications (including air conditioning and new windows) to create the PK-K Clark Early Childhood Center. The administration will also hire engineers and architects to take the initial steps to study a replacement school at the Bryant location. After a roll call vote, the motion carried 6 to 0 with Director Williams abstaining.

Board took a break at 8:45 p.m. Director Johnson left the meeting at the 8:45 p.m. break.

The board reconvened at 8:57 p.m.

VIII. Board Member Reports / Future Meetings

Director Williams spent the week responding to citizen concerns.

Director Krysl: Thanked our past and present veterans for their service.

President Krysl stated future meetings are as follows:

- Educational Equity Committee – 11:30 a.m., November 13, 2012, at Sanford Center
- Communications Committee – 4:00 p.m., November 14, 2012, in ESC Board Room.
- Board Finance and Facilities Committee – 11:45a.m., November 20, 2012, in ESC #312.
- Preschool Oversight Committee – 1:30 p.m., November 21, 2012, at Irving Preschool.
- Student Achievement Committee – 4:00 p.m., November 21, 2012, in ESC #326.
- Sales Tax Finance Committee – 8:00a.m., November 26, 2012, in ESC #103.
- School Board Meeting – 6:00 p.m., November 26, 2012, in ESC Board Room.
- Board Policy and Human Resources Committee – 3:30p.m., November 29, 2012, in ESC #326.
- District Advisory Committee – 5:15 p.m., November 29, 2012, in ESC Board Room.
- School Board Meeting – 6:00 p.m., December 10, 2012, in ESC Board Room.
- Building Oversight Committee – 4:00 p.m., December 13, 2012, at O&M Building.

IX. Superintendent's Report – Dr. Paul Gausman

Dr. Gausman stated he and two Board members will travel to Des Moines for the UEN / IASB conference November 13-15.

X. Discussion / Information

A. FY12 Year-end Financial Report

Gordon Winterlin, Director of Finance, reviewed the District's FY12 year-end financial report results as of June 30, 2012 and presented five key performance indicators for the General Fund.

B. FY14 Budget Discussion Timeline

Gordon Winterlin, Director of Finance, presented the following timeline that the District will follow related to the District's FY14 budget discussions:

- We do not know what allowable growth will be for the next year. It is foundational for our budget.
- We are waiting to hear more regarding the federal sequestration. This could potentially reduce 8 to 15 percent of our federal funds.
- Due to these factors, we will move our revenue projections, budget goals, and assumptions to January. In February, we will discuss General Fund and property taxes. In March, we will have continued General Fund discussion on possible budget adjustments and property tax estimates. In March, we will also prepare all other funds. The Board will vote on budget approval in April.

C. District Mileage Rate

Director Batcheller motioned and Director Warnstadt seconded the motion to table the discussion on District Mileage Rate to the November 26, Board meeting.

D. Board Policies – Dr. Paul Gausman

- 661 Media Center Materials Removal
- 902.5 Disposition of Obsolete Equipment
- 902.7 OSHA Statement
- 903.10 Hazardous Chemical Program
- AR901.5 Educational Specification for Buildings
- AR902.7 OSHA Statement

XI. Adjourn

Director Batcheller moved and Director Meyers seconded the motion to adjourn the regular meeting. The motion carried 6 to 0, and the meeting adjourned at 9:25 p.m.

Michael J. Krysl, President
SCCSD Board of Directors

Cynthia A. Lloyd, Secretary
SCCSD Board of Directors

Sioux City Community School District

Item Title: Human Resources Report - Jill Knuth

Recommendation:

ATTACHMENTS:

Name:

Description:

 [HR Board Report 11-26-12.pdf](#)

HR Report 11-26-12

Sioux City Community School District Human Resources Staffing Report
School Board Meeting: **November 26, 2012**
Jill Knuth, Director of Human Resources

New Position(s)				
Number	Facility	Position	Comments	Funding Source
1	Nodland	Special Ed Instructional Assistant	Due to IEP	Special Ed

New Hire(s) / Non-Certified								
Name	Facility	Position	Salary	Effective Date	Education	Prior Employment	Replacing	Comments
Fischer, Angela	North High	Special Ed Instructional Assistant	\$ 10.81	November 27, 2012	High School Diploma	Substitute Instructional Assistant for Sioux City Schools	New Position	Board Approved 9/10/2012, Contingent upon passing all pre-employment requirements
Maxwell, Margaret	North High	Special Ed Instructional Assistant	\$ 11.01	November 27, 2012	BA from College of St. Mary's	Substitute Teacher for Sioux City Schools	Smith, Julie	Contingent upon passing all pre-employment requirements

New Hire(s) / Coaching						
Name	Facility	Position	Salary	Effective Date	Comments	
Fisher, Cody	North High	Head Boys Basketball	\$ 6,287	November 12, 2012		
McWell, Andre	West High	Assistant Boys Basketball	\$ 4,086	November 12, 2012		
Mogensen, Tyler	East High	Head Girls Soccer	\$ 3,458	March 1, 2013		
Nelson, Benjamin	West High	Bowling	\$ 2,672	November 5, 2012		

Resignation(s) / Coaches				
Name	Facility	Position	Effective Date	Comments
Billings, Tunisia	West High	Debate	End of 2012-2013 Season	

Retirement(s) / Certified					
Name	Facility	Position	Years	Effective Date	Comments
Ritchison, Kenneth	East High	BST	12	January 1, 2013	

Sioux City Community School District

Item Title: Finance Report - Gordon Winterlin

Recommendation:

ATTACHMENTS:

Name:


Description:

 [11.26.12 finance_report.doc](#)

Finance Report

 [FY13YTD Cash Disbursement Report.xls](#)

Year To Date Cash Disbursements

 [chkreg11-16-12.pdf](#)

Check Register

Sioux City Community Schools

Date: November 26, 2012

To: Dr. Paul Gausman, Superintendent

From: Gordon Winterlin, Director of Finance

RE: Finance Report

Recommendation: That the Board approves the expenditures for November 1 – 15, 2012 in the amount of \$ 2,309,513.66.

The breakdown is as follows:

Sales Tax Fund	
Nov 1 – 8 Accounts Payable	305,884.04
Nov 9 – 15 Accounts Payable	451,154.50
General Fund (and others)	
Nov 1 – 8 Accounts Payable	749,446.79
Nov 9 – 15 Accounts Payable	435,588.45
School Nutrition Fund	
Nov 1 – 8 Accounts Payable	90,805.47
Nov 9 – 15 Accounts Payable	161,663.09
Activity Fund	
Nov 1 – 8 Accounts Payable	84,570.73
Nov 9 – 15 Accounts Payable	<u>30,400.59</u>
Total	2,309,513.66

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SUBTOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fiscal YTD	\$881,104.83	\$12,524,169.87	\$36,902,150.40	\$5,302,716.26	\$23,056.48	\$1,505,420.24	\$686,623.42	\$57,825,241.50

Sioux City Community School District

Item Title: SCCSD Bank Depositories FY13 - Gordon Winterlin

Recommendation:

ATTACHMENTS:

Name:

Description:

 [Exec Summ - SCCSD Bank Depositories FY13 11-12-12.doc](#)

Exec Summ - Bank Depositories 11-26-12

 [SCCSD Bank Depositories FY13 11-12-12.xls](#)

FY13 Bank Depositories 11-26-12

**Sioux City Community School District
Executive Summary
Sioux City Community School District Bank Depositories FY13
November 26, 2012**

Purpose:

The purpose of this executive summary is to request Board approval of the list of District bank depositories for FY2013.

Explanation:

Contact: Gordon Winterlin 279-6662

This action is required by Iowa code section 12c. The District is required to list the name of the bank and the maximum amount of funds that will be covered by the state for each bank listed.

Strategic Plan Priority Area:

Financial Accountability

Impact on Student Achievement:

None

Recommendation:

That the Board of Directors approves the depository resolution.

Sioux City Community School District

Item Title: Building Oversight Committee Membership - Mel McKern

Recommendation:

ATTACHMENTS:

Name:

Description:

 [Exec Summ - BOC Membership 11-26-12.doc](#)

BOC Membership 11-26-12

**Sioux City Community School District
Executive Summary
Building Oversight Committee Membership
November 26, 2012**

Purpose:

To replace vacated seats on the Building Oversight Committee. Members will serve a three-year term beginning January 1, 2013.

Explanation:

Contact: Mel McKern 279-6651

The Building Oversight Committee is a Board of Education appointed committee. The members review plans and specifications for new construction and major remodeling projects. The BOC will make a recommendation to the Board of Education after their review of such projects.

Strategic Plan Priority Area:

Educational Facilities

Impact on Student Achievement:

This group provides reviews of projects that create our educational environment.

Recommendation:

That the Board of Directors approves the following members to serve a three-year term that will end December 31, 2016.

- Colonel Krage – 3707 Briar Path
- Daniel Feste – 671 Indian Wells Court
- Patrick Frank – 2937 So. Martha Street
- Rod Hanson – 924 46th Street
- Lowell Leemkuil – 3911 5th Avenue

That the Board of Directors approves the following member to be reappointed to the BOC as an “Emeritus Committee Member” for a period of three years.

- Skip Magoun – 3700 Court Street

Sioux City Community School District

Item Title: School Tripper Services Agreement with the City of Sioux City - Gordon Winterlin

Recommendation:

ATTACHMENTS:

Name:

Description:

 [Exec Summ - School Tripper Services Agreement with the City of Sioux City 11-26-12.doc](#)

Exec Summ - School Tripper Services Agreement 11-26-12

 [School Tripper Services Agreement 11-26-12.pdf](#)

School Tripper Services Agreement 11-26-12

**Sioux City Community School District
Executive Summary
School Tripper Services Agreement with the City of Sioux City
November 26, 2012**

Purpose:

The purpose of this agreement is to update the transportation contract approved on June 25th 2012.

Explanation:

Contact: Gordon Winterlin, 279-6662

City Transit supplies eight busses to the schools listed on Attachment A of the contract. City Transit has the capability of transporting more students per bus than the district can on a yellow buss. Without the collaboration between the City and the District we would need an additional ten to twelve busses.

The revised agreement brings the contract into conformity with Federal school tripper guidelines. The terms of the contract remain unchanged.

Strategic Plan Priority Area:

Educational Facilities, provides transportation to students who qualify for transportation to and from school.

Impact on Student Achievement:

This helps to assure that students are in attendance for learning.

Recommendation:

That the Board of Directors approves the School Tripper Services Agreement with the City of Sioux City.

Sioux City Community School District

Item Title: Easement with City of Sioux City for Clark Elementary School - Mel McKern

Recommendation: RECOMMENDATION: That the Board of Directors approves the easement with the City of Sioux City for Clark Elementary School / Perry Creek storm sewer project.

ATTACHMENTS:

Name:

Description:

No Attachments Available

Sioux City Community School District

Item Title: First Reading of Board Policies - Dr. Paul Gausman

Recommendation: RECOMMENDATION: That the Board of Directors approves the above Board policies for first reading.

ATTACHMENTS:

Name:

Description:

 [661.doc](#)

BP 661 - Media Center Materials Removal

 [AR901_5.doc](#)

BP AR901.5 - Educational Specification for Buildings

 [902_5.doc](#)

BP 902.5 - Disposition of Obsolete Equipment

 [902_7.doc](#)

BP 902.7 - OSHA Statement

 [AR902_7.doc](#)

BP AR902.7 - OSHA Statement

 [903_10.doc](#)

BP 903.10 - Hazardous Chemical Program

EDUCATIONAL PROGRAMS

Series 600

Policy Title: Media Center Materials Removal

Code Number: 661

It shall be the Board's policy to provide for the regular removal or disposal of library media center materials.

- A. The library media specialist(s) may remove materials no longer deemed to have current educational value from the library media center(s). Removal of items will be determined by following the guidelines for collection development (selection and weeding), and materials replacement. The items will then be reviewed to determine possible value to other groups or individuals in the following order of priority:
1. Other library media centers within the district (e-mail lists)
 2. Any other District operated program (and classroom, subject to approval of the Principal)
 3. Students or parents within the building which is deleting materials
 4. Friends of the Public Library
 5. District auction and/or bidding

First Adoption: September 22, 1992

Revision Adoption: February 13, 1996/February 22, 2000/September 10, 2002/December 14, 2009

Legal Reference: [Iowa Code 279.8; 280.3, .14; 301](#)

BUILDINGS AND SITES

Series 900

Policy Title: Educational Specification for Buildings

Code Number: AR901.5

Principles Guiding Building Design in the Sioux City School District

The Sioux City Community School District will involve community members throughout the planning process and in the review of building designs.

The Sioux City Community School District will incorporate the following guiding principles into the design and construction of school facilities:

- The school facility must be designed to last at least 50 years.
- The school facility must be adaptable to ongoing educational needs and flexible to incorporate many learning and teaching approaches.
- The school facility must allow for current and future technologies as an integral learning tool supportive of instruction.
- The school facility must encourage community use and, where possible, community partnerships.
- The school facility must be efficient to operate, and environmentally sensitive.
- The school facility must support teacher-to-teacher interaction for planning and communication.
- The school facility must be a safe place in which to learn and work.

First Adoption: September 10, 2002

Revision Adoption: December 14, 2009

Legal Reference: [Cedar Rapids Comm. School Distr., Linn County v. City of Cedar Rapids, 106 N.W. 2d 655 \(1960\); Iowa Code 73A.2, .18; 280.3, .14; 297](#)

BUILDINGS AND SITES

Series 900

Policy Title: **Disposition of Obsolete Equipment**

Code Number: **902.5**

School property, such as equipment, furnishings or supplies (hereafter equipment), will be disposed of when it is determined to be of no further use to the District. It shall be the objective of the District in disposing of the equipment to achieve the best available price or most economical disposal.

Obsolete equipment having a value of less than \$5,000 shall be disposed of in a manner determined by the Board. Annually, the District shall hold a public auction to dispose of property valued at less than \$5,000. Property considered to be of no value may be disposed of at the public land fill. An adjustment will be made at the time of disposal to the fixed asset account. However, the sale of equipment, furnishings or supplies disposed of in this manner shall be published in a newspaper of general circulation. The publication of the sale shall be published with at least one insertion each week for two consecutive weeks.

A public hearing shall be held regarding the disposal of the equipment with a value of \$5,000 or more prior to the Board's final decision. The Board shall adopt a resolution announcing the proposed sale and shall publish notice of the time and place of the public hearing and the description of the property shall be in the resolution. Notice of the public hearing shall be published at least once, but not less than ten days and not more than twenty days, prior to the hearing date. Upon completion of the public hearing, the Board may dispose of the equipment.

It shall be the responsibility of the superintendent to make a recommendation to the Board regarding the method for disposing of equipment of no further use to the District.

First Adoption:	August 27, 1985
Revision Adoption:	September 28, 1999/July 20, 2009
Legal Reference:	Code of Iowa <u>Code, Chapter</u> 297.22-.25 (1997)

BUILDINGS AND SITES

Series 900

Policy Title: OSHA Statement

Code Number: 902.7

It is the District's policy to comply with the Occupational Safety and Health Act. The District shall also help each employee understand his or her responsibilities to maintain safe employment conditions, and requires that he or she adhere to those responsibilities.

First Adoption: August 27, 1985
Revision Adoption: August 12, 1997/April 30, 2002/December 14, 2009
Legal Reference: [29 USC 651 et seq.](#)
[Iowa Code 88; 279.8](#)

Board Policy Document

BUILDINGS AND SITES

Series 900

Policy Title: OSHA Statement

Code Number: AR902.7

EMPLOYEE CONTENTION THAT AN UNSAFE OR HAZARDOUS CONDITION EXISTS IN THE WORK PLACE

Employee Name: _____ Date: _____

Attendance center where condition exists: _____

Please provide a precise description of the unsafe or hazardous condition that you contend exists in this work place:

Report received by: _____ Date: _____
(Signature of Principal or Immediate Supervisor)

First Adoption: August 12, 1997
Revision Adoption: April 30, 2002/December 14, 2009
Legal Reference: 29 USC 651 et seq.
Iowa Code 88; 279.8

BUILDINGS AND SITES

Series 900

Policy Title: Hazardous Chemical Program

Code Number: 903.10

The Board of Education is committed to ensuring that the Sioux City Community School District complies with applicable requirements of the Occupational Safety and Health Administration (OSHA), the Environmental Protection Agency (EPA), the Iowa Occupational Safety and Health Administration (IOSHA), the Iowa Department of Natural Resources (IDNR), as well as the Public Owned Treatment Works (POTW) regulations as they relate to the purchase, storage, handling, and disposal of chemicals in the workplace. These regulations include but are not limited to 29 CFR 1910.1200 (Hazard Communication Standard) known as the OSHA HAZCOM standard; 29 CFR 1910.120 (Hazardous Waste Operations and Emergency Response) known as the OSHA HAZWOPER standard; 29 CFR 1910 Subpart Z (Toxic and Hazardous Substances); 40 CFR Parts 240260-299-270 (Resource Conservation and Recovery Act of 1986) known as the EPA RCRA standard; and 40 CFR Parts 350-355 through and 3702 (Emergency Planning and Community Right-to-Know Act of the Superfund Amendments and Reauthorization Act of 1986) EPA EPCRA law also known as SARA TITLE III.

Hazard Communication

The district is required to develop and have on hand a written Hazardous Communication Plan. This plan shall also be available at each worksite. At each work site a designated person (i.e. in the Maintenance Division the Building Engineer and/or Principal; and within the Instructional Division the Head Teacher or a supervisor) will be responsible for maintaining a list of the chemicals present, maintaining the chemical inventory, and providing the training for the chemicals handled at that location. These appropriate persons will also be responsible for ensuring that a Material Safety Data Sheet is present for each chemical at that location (with the exception of those exempted under 29 CFR 1910.1200), that all chemical containers are properly labeled, and that a copy of the district's written Hazard Communication Plan is maintained at the site. Each school district employee shall review pertinent information about hazardous substances and the HAZCOM Plan at least on an annual basis or if they change to a new job in the district. It is recognized that

First Adoption: August 9, 1994

Revision Adoption: January 13, 2004 ~~(complete rewrite)~~/December 14, 2009

Legal Reference: 29 USC 651 et seq. (OSHA); 42 USC 6901 et seq. (RCRA); 42 USC 9601 et seq. (CERCLA);

29 CFR 1901; 40 CFR 260-270, 311, 355, 370

Code of Iowa Code Chapter 88, § 89B.8; 455BD (1985)

Board Policy Document

certain district employees work at more than one location and must be aware that the pertinent information is available at each site. Special rules pertain to those individuals, which will be addressed in AR 903.10.

Superintendent's Designee for Compliance

The Director of Operation and Maintenance shall maintain general oversight of the HAZCOM Program, RCRA Waste Disposal Program, HAZWOPER Program as it relates to accidental releases, and EPCRA portion of the SARA Title III Program as it relates to storage of materials and any required filing of government forms. If the Director delegates this function within the department, this shall be in writing and shall be made known to the Board of Education, the Superintendent, the Director of Purchasing, the Head Science Teacher, all Principals, and all Head Custodians, Supervisors, and Building Engineers. The Director or his/her designee will work closely with the Principals, Supervisors, Head Teachers, Department Heads, and Building Engineers to ensure compliance with these regulations.

All files that are a part of the HAZCOM plan (inclusive of training, a master MSDS file, MSDS archive file, locations at each work site for the written program and MSDS files, locations in the workplace of known hazardous chemicals that are associated with cleaning agents, external de-icers and other materials typically handled by Operation and Maintenance personnel) will be maintained at the O&M offices. When the electronic MSDS system is installed for the district, the master file will be located at the O&M offices. In addition, the O&M Director or his/her designee will work with the Head Science Teacher to maintain the required information for the chemical labs in the district in the Head Science Teacher's office as well as in the classrooms. A master list of these materials will also be maintained at O&M.

The Director of O&M will also be responsible for maintaining the files for hazardous waste disposal and conducting required training in accordance to the requirements of RCRA. The Head Science Teacher will work with the Director of O&M to remove chemicals from the district labs that are no longer used or have reached the end of their shelf life. The O&M Department will be responsible for ensuring the proper packaging and disposal of hazardous materials (i.e. lab packs sent to a hazardous waste disposal unit or material transferred to another location where it can be used via the Iowa Waste Reduction Center). Science teachers will be responsible for ensuring students do not improperly dispose of waste (i.e. do not pour it down the sink unless properly neutralized and not a hazardous material).

The Head Science Teacher shall maintain oversight and responsibility in the school labs for the HAZCOM program and disposal of hazardous materials related to instruction. Other head teachers (Art, for example), as may be appropriate, can be enlisted by the Head Science Teacher in support of their respective instructional areas, with final accountability accruing to the Head Science Teacher for hazardous materials directly related to instruction.

First Adoption: August 9, 1994

Revision Adoption: January 13, 2004 ~~(complete rewrite)~~/December 14, 2009

Legal Reference: 29 USC 651 et seq. (OSHA); 42 USC 6901 et seq. (RCRA); 42 USC 9601 et seq. (CERCLA);
29 CFR 1901; 40 CFR 260-270, 311, 355, 370
Code of Iowa Chapter 88, § 89B.8; 455BD (1985)

Board Policy Document

Accidental Releases / Spills

The Director of O&M will be responsible for handling responses to accidental releases of hazardous or potentially hazardous materials at the worksite. Any O&M employees responding to a release will have been trained to technician level in accordance to the requirements of the HAZWOPER standard. If needed, the Director may call upon and/or contract for outside services for assistance. Any release in excess of the listed reportable quantity of one of the approximately 800 CERCLA or 360 EPCRA listed materials requires that the Director of O&M report this incident to the National Response Center (NRC) within the allotted time period.

Submissions / Reports

The Director of O&M will be responsible for filing all government paperwork related to EPCRA. In the event the Sioux City Community School District meets the threshold planning quantity on any of the 600 + listed material, O&M will be responsible for completing all required yearly submissions for SARA Title III as well as designating a contact person.

It shall be the responsibility of the Superintendent to develop administrative rules and processes to implement and monitor this program.

First Adoption:	August 9, 1994
Revision Adoption:	January 13, 2004 (complete rewrite) /December 14, 2009
Legal Reference:	<u>29 USC 651 et seq. (OSHA); 42 USC 6901 et seq. (RCRA); 42 USC 9601 et seq. (CERCLA);</u> <u>29 CFR 1901; 40 CFR 260-270, 311, 355, 370</u> <u>Code of Iowa Chapter 88, § 89B.8; 455BD (1985)</u>

Sioux City Community School District

Item Title: Heartland Community Baptist Church Lease at West High School - Mel McKern

Recommendation: RECOMMENDATION: That the Board of Directors approves the lease agreement between the Sioux City Community School District and Heartland Community Baptist Church.

ATTACHMENTS:

Name:

Description:

 [Exec Summ - Heartland Baptist Church Lease at West High School 11-26-12.doc](#)

Heartland Community Baptist Church Lease at WHS 11-26-12

 [Heartland Community Baptist Church Lease - WHS 11-26-12.pdf](#)

Lease Agreement with Heartland Community Baptist Church 11-26-12

 [Exhibit A to Lease 11-26-12.pdf](#)

Lease Exhibit A 11-26-12

**Sioux City Community School District
Executive Summary
Heartland Community Baptist Church Lease at West High School
November 26, 2012**

Purpose:

To enter into a lease agreement for District property known as West High School; between the Sioux City Community School District (landlord) and Heartland Community Baptist Church, an Iowa corporation, ("Tenant").

Explanation:

Contact: Mel McKern, 279-6651

Approximately 22,950 square feet located in the West High School Building to be used by Tenant one (1) day per week, i.e. Sunday from 7:A.M. to 4:00 P.M.

- This lease is on an annual lease.
- Lease term to begin on the 1st day of April, 2013 and end on the 31st day of March, 2014.
- The tenant fee will be \$505.00 per month.

Strategic Plan Priority Area:

Educational Facilities.

Impact on Student Achievement:

None.

Recommendation:

That the Board of Directors approves the lease agreement between the Sioux City Community School District and Heartland Community Baptist Church.

Sioux City Community School District

Item Title: Career Pathways - Jim Vanderloo

Recommendation:

ATTACHMENTS:

Name:

Description:

 [Exec Summ - Career Pathways 11-26-12.doc](#)

Exec Summ - Career Pathways 11-26-12

**Sioux City Community School District
Executive Summary
Career Pathways
November 26, 2012**

Purpose:

The purpose of the concept of a career pathway is to create an articulation between the high school and post-secondary institution for students.

Explanation:

Contact: Mr. Jim Vanderloo, 279-6070

The Sioux City Community School District Board of Education approved the potential creation and/or expansion of career pathways in March 2010 and December 2011. This executive summary provides an update to the board.

Research supports the development of high school career pathways for the following reasons:

- a. To increase student academic achievement and graduation rates through integrated academic and career curricula.
- b. To focus on career preparation through rigorous academics and career awareness.
- c. To raise student aspiration and commitment to academic achievement and work ethic.
- d. To promote acceleration mechanisms such as dual enrollment or articulated credits.

Sixteen National Career Clusters help students focus on an area of interest or possible career path. A pathway defines a program of study that may potentially lead to post-high school certification. The national career clusters are aligned with *I Have A Plan Iowa* (grades 8-12) currently being delivered by our school counselors.

The following National Career Clusters are either currently in place, or they are being proposed for implementation in the Sioux City Community School District:

1. Agriculture, Food & Natural Resources
 - a. Metal Technology/Welding
2. Architecture and Construction
 - a. Home Building/PACT – Pre-Apprenticeship Certificate Training
3. Arts, Audio Visual Technology, and Communications
 - a. Microsoft Office Suite – Microsoft Word, Microsoft Excel, and PowerPoint Certification
 - b. Graphic Arts 1 & 2 – Certiport Certification in Dreamweaver
4. Law, Public Safety, Corrections, and Security
 - a. Police Science
 - b. Fire Science
5. Science, Technology, Engineering, and Mathematics
 - a. Engineering and Technology (Project Lead the Way)
6. Transportation, Distribution and Logistics
 - a. Automobile Mechanics
 - b. Automobile Body Repair

7. Business, Management and Administration
 - a. Administrative Services
 - b. Business Information Technology
8. Information Technology
 - a. Network Systems
9. Marketing
 - a. Fashion Design
 - b. Interior Design
10. Finance
 - a. Accounting I, II, III
11. Health Science
 - a. Certified Nurse Assistant
 - b. Advanced Nurse Assistant
 - c. Pharmacy Tech
 - d. Surgical Tech
12. Hospitality and Tourism
 - a. ProStart/ServSafe Certification
13. Human Services
 - a. Child Development Associate (CDA Certification)
14. Education and Training
 - a. Para Educator

All career pathways will be offered at all three high schools with the exception of Health Science (at ESC), Welding (at WITCC), and Automobile Mechanic and Automobile Body Repair (at Harry Hopkins Center).

High school students will earn dual credit with Western Iowa Tech Community College. These credits are transferable to 2-year or 4-year higher education institutions. We have an articulation agreement with Iowa Western for the culinary arts program.

Senior Year Plus legislation provides weighted funding to the District for each of these contracted courses. The weighted funding covers all course contracts and instructor expenses and will be paid to the District a year in arrears. .

Strategic Plan Priority Area:

Student Achievement

Impact on Student Achievement:

Career Pathways allow students to build smoother transitions from high school to post-secondary education courses and the work force, and earn college credit while in high school.

Recommendation:

That the Board of Directors approves implementation of new courses and expansion of current career pathways to be established at all three high schools and be included in the *Educational Planning Handbook*.

Sioux City Community School District

Item Title: District Mileage Rate - Neil Schroeder and Gordon Winterlin

Recommendation:

ATTACHMENTS:

Name:

Description:

 [Exec Summ - District Mileage Reimbursement Rate 11-26-12.doc](#)

Exec Summ - District Mileage Rate 11-26-12

 [Mileage Rate Review 11-26-12.pptx](#)

Mileage Rate Review 11-26-12

**Sioux City Community School District
Executive Summary
District Mileage Reimbursement Rate
November 26, 2012**

Purpose:

This document highlights results of a recent review of district mileage reimbursement policies.

Explanation:

Contact: Neil Schroeder (712) 490-7906

The Sioux City Community School District (SCCSD) last updated its mileage policy in January of 2006. The rate was fixed at \$.415 per mile. Since that time real costs for gasoline, vehicle maintenance, and other automobile use items have increased. With a fixed reimbursement rate and increasing costs, the district is transferring a larger expense burden on employees, especially those who drive around the district every day in performance of their jobs. There are 156 employees who claimed local mileage, of those 15 had more than 2,500 local miles in a year. These high mileage individuals will end up spending \$220 more in gas along over the course of the year than just 3 years ago. There are also 120 employees that claimed out of district mileage. 30 employees had in district mileage and out of district mileage.

The attached slides outline five different options to address the shortfall especially on those who conduct extensive local travel for their jobs in personal automobiles. The most effective option is tying the district mileage rate to the federal reimbursement rate, currently \$.555 per mile. This option would have a total additional annual cost of approximately \$34,000 per year. Of note, Sioux City is the only UEN district that DOES NOT pay the federal mileage rate at this time.

Strategic Plan Priority Area:

Financial Accountability

Impact on Student Achievement:

N/A

Recommendation:

That the Board of Directors approves the suggested changes to Board Policy AR 431.05 to align the SCCSD mileage rate to the standard federal reimbursement rate.