

**REGULAR MEETING**  
**Sioux City Community School District**  
**Educational Service Center**  
**August 26, 2013**  
**6:00 PM**

**Our Mission:** The Sioux City Community School District exists to educate students to **believe** in their talents and skills, **achieve** academic excellence and **succeed** in reaching their potential.

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call of Members**
- IV. **Approval of Agenda**
- V. **Good News Report(s)**

[Take a Seat Campaign / North High School - Ryan Dumkrieger](#)

VI. **Citizen Input**

At this time, the Board of Directors invites individuals or delegations to come forward and speak on any issues related to school district operations that are not included on today's meeting agenda.

Citizen input on action and discussion items will be accepted at the time of discussion of each agenda item.

VII. **Consent Action Item(s)**

RECOMMENDATION: That the Board of Directors approves all consent action items.

- A. [Board Meeting Minutes from August 12, 2013](#)
- B. [Human Resources Report - Dr. Rita Vannatta](#)
- C. [Finance Report - Gordon Winterlin](#)
- D. [Student Information System RFP Results - Neil Schroeder](#)
- E. [Agreement Between the Sioux City Community School District and MJ Care for Medicaid Billing Management Services - Gordon Winterlin](#)

VIII. **Action Item(s)**

- A. [Resolution Directing the Sale of \\$10,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2013 - Gordon Winterlin](#)

RECOMMENDATION: That the Board of Directors approves the Resolution Directing the Sale of \$10,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2013 based on the best and most favorable bid.

- B. [First Reading of Board Policies - Dr. Paul Gausman](#)

- 504.16 Custody of Native American Students
- 521.2 Program Evaluation and Student Confidentiality
- 521.20 Search and Seizure
- 521.21 District Conflict Resolution Process
- 551 Life-Sustaining Emergency Care
- 601.01 School Organizations
- 602.12 Religion Based Exclusion From School Program
- 603.1 Class Size
- 603.11 Copyright Compliance
- 681.11 Summer School Instruction
- 709.2 Transportation Insurance Program

RECOMMENDATION: That the Board of Directors approves the above Board Policies for first reading.

#### **IX. Board Member Reports / Future Meetings**

- Board Finance & Facilities Committee – 11:45 a.m., September 3, 2013, in ESC #312.
- Preschool Initiative Committee – 1:30 p.m., September 4, 2013, at Irving Preschool.
- Student Achievement Committee – 2:00 p.m., September 4, in ESC #326.
- Regular School Board Meeting – 6:00 p.m., September 9, 2013, in ESC Board Room.
- Educational Equity Committee – 11:30 a.m., September 10, 2013, in ESC #105.
- District Advisory Committee – 5:15 p.m., September 19, 2013, in ESC Board Room.
- Sales Tax Finance Oversight Committee – 8:00 a.m., September 23, 2013, in ESC #103.
- Regular School Board Meeting – 6:00 p.m., September 23, 2013, in ESC Board Room.

#### **X. Superintendent's Report - Dr. Paul Gausman**

#### **XI. Discussion / Information**

- A. District 2013-14 Strategic Plan - Dr. Paul Gausman
- B. 1:1 Technology Presentation - Alison Benson and Neil Schroeder
- C. IASB Delegate Assembly - President Krysl

#### **XII. Adjourn**

## Sioux City Community School District

---

**Item Title:** Take a Seat Campaign / North High School - Ryan Dumkrieger

**Recommendation:**

---

### **ATTACHMENTS:**

Name:

Description:

No Attachments Available

## Sioux City Community School District

---

**Item Title:** Board Meeting Minutes from August 12, 2013


**Recommendation:**

---

### **ATTACHMENTS:**

Name:

Description:

 [8-12-13.pdf](#)

Board Meeting Minutes from August 12, 2013

**REGULAR MEETING**  
**Sioux City Community School District**  
**Educational Service Center**  
**Minutes – Pending Board Approval**  
**August 12, 2013 – 6:00 p.m.**

<b>I. Call to Order / Pledge of Allegiance</b>	<b>1</b>
<b>II. Roll Call of Members</b>	<b>1</b>
<b>III. Approval of Agenda</b>	<b>1</b>
<b>IV. Citizen Input</b>	<b>1</b>
<b>V. Consent Action Item(s)</b>	<b>2</b>
<b>A. Board Meeting Minutes from July 22, 2013</b>	
<b>B. Amended Human Resources Report</b>	
<b>C. Finance Report</b>	
<b>D. Contract for School Administration Manager (SAM) Program</b>	
<b>E. Teacher Quality Committee Membership</b>	
<b>F. Preschool Initiative Agreements</b>	
<b>G. Preschool Rental Agreements</b>	
<b>H. Contract for Transportation Services between the Sioux City Community School District and Siouxland Regional Transit System</b>	
<b>VI. Action Items(s)</b>	<b>2</b>
<b>A. Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures, and Approving the Official Statement</b>	
<b>VII. Board Member Reports / Future Meetings</b>	<b>2-4</b>
<b>VIII. Superintendent's Report</b>	<b>4</b>
<b>IX. Discussion / Information</b>	<b>4-5</b>
<b>A. Iowa Assessment Presentation</b>	
<b>B. Student Information System RFP Results</b>	
<b>X. Adjourn</b>	<b>5</b>

**REGULAR MEETING**  
**Sioux City Community School District**  
**Educational Service Center**  
**Minutes – Pending Board Approval**  
**August 12, 2013 – 6:00 p.m.**

**I. Call to Order / Pledge of Allegiance**

President Krysl called the regular meeting to order at 6:02 p.m.

**II. Roll Call of Members**

Present: Directors Batcheller, Johnson, Krysl, McTaggart, Meyers, and Williams.

Absent: Director Warnstadt.

**III. Approval of Agenda**

Director Batcheller moved and Director Williams seconded the motion to approve the agenda.  
The motion carried 6 to 0.

**IV. Citizen Input**

Dan Dykstra, 1128 Historic 4<sup>th</sup> Street, spoke on behalf of the *Country Club Boulevard Neighborhood Association* regarding the Hoover site project. Mr. Dykstra asked the Board to consider the following:

1. Implementation of a 2<sup>nd</sup> exit from Hoover site onto Hamilton Boulevard on the south side.
2. Redirect 36<sup>th</sup> Street so it flows directly onto the Hoover site, creating a “T” intersection.
3. Make Country Club Boulevard from Hoover site to 38<sup>th</sup> Street 24’ wide to avoid parking on the side of the street.

Paul Stensland, Building Oversight Committee member, stated the BOC had met and discussed this project many times and he stands behind the committee’s recommendations that are currently under construction. The BOC is made up of engineers, contractors, etc., and to make significant changes at this time would cost the District well over \$200,000.

## **V. Consent Action Item(s)**

Director Batcheller moved and Director Johnson seconded the motion to approve the following consent action items. The motion carried 6 to 0.

- A.** Board Meeting Minutes from July 22, 2013
- B.** Amended Human Resources Report – Dr. Rita Vannatta
- C.** Finance Report – Gordon Winterlin
- D.** Contract for School Administration Manager (SAM) Program – Brian Burnight
- E.** Teacher Quality Committee Membership – Dr. Kim Buryanek
- F.** Preschool Initiative Agreements – Kim Burrack
- G.** Preschool Rental Agreements – Gordon Winterlin and Kim Burrack
- H.** Contract for Transportation Services between the Sioux City Community School District and Siouxland Regional Transit System – Mel McKern

## **VI. Action Item(s)**

- A.** Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures, and Approving the Official Statement – Gordon Winterlin

Director Meyers moved and Director Batcheller seconded the motion to approve the Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures, and Approving the Official Statement. After a roll call vote, the motion carried 6 to 0.

## **VII. Board Member Reports / Future Meetings**

Director Batcheller stated the District is about to begin phase II of the Hoover project. He suggested that a letter of response be sent to Mr. Dykstra regarding their requests.

Director Williams asked if the Board should schedule time to discuss the requests made by the Association.

Director Krysl asked Bryan Wells to share results of the traffic study regarding a 2<sup>nd</sup> egress point onto Hamilton.

Bryan Wells (DGR Engineering), 6115 Whispering Creek Drive, stated it was specifically noted on page 6 of the traffic study that direct access from school site to Hamilton Blvd. is not recommended for the following reasons:

- Direct site access from a school to a major roadway is generally discouraged due to the potential operation and safety concerns.
- There is no median on Hamilton Blvd. to enforce possible right out only condition.
- Access space criteria (245 ft. minimum spacing for a right turn oval app at 35 mph) would require the access to be located south of the Hamilton Blvd. bridge. The north end of the bridge is about 200 ft. from Hamilton Blvd. to 36<sup>th</sup> Street.
- Adequate capacity is provided at the Hamilton Blvd. and 36<sup>th</sup> Street intersection.
- Potential difficulty in providing multiple exit options within the school site.

Director Meyers asked if the Board could add a 2<sup>nd</sup> egress in the future if the current plan is found to be inadequate, and Mr. Wells replied that it is possible, but not without some of the same concerns and additional costs to the District.

Director Batcheller reiterated the Board will have the ability to add a 2<sup>nd</sup> exit if the design does not work as originally planned. He stated the other 2 items of concern made by the Association are items for the City to resolve, not the School District.

Director Williams asked if there is anything that could be done now to avoid having to do it in the future.

Dr. Gausman reassured the Board that he is confident the engineers have done what is in the best interest for the City and the School District, and that the District has met with the City on several occasions regarding this project.

Director Krysl received Board consensus to Director Batcheller's suggestion to send a letter to Mr. Dykstra indicating their decision to go ahead without a 2<sup>nd</sup> exit at this time, but to have the option to add one in the future if necessary.

Director McTaggart:

- He and President Krysl had the opportunity to meet with 24 new employees and found it very rewarding.
- He is excited and pleased that 6 citizens have chosen to run for School Board. He wished them all the best and looks forward to working with those who are elected.
- He thanked the Board members who will be leaving by thanking them for their dedication to students and commitment to the Board.
- He is joyed to know children will return to school this week and he is very happy to get them.



Director Krysl, on behalf of the School Board, gave sincere best wishes to students, families, teachers, staff members, & administrators for a happy, exciting, safe, health-filled, and successful year. He noted the League of Women Voters of Sioux City and the Sioux City Mayor's Youth Commission has invited School Board candidates to a forum on Thursday, August 29, at 7:00 p.m. in City Council Chambers.

Future Meetings are as follows:

- Board Policy Committee – 3:30 p.m., August 19, 2013, at ESC #326.
- Board Finance & Facilities Committee – 11:45 a.m., August 20, 2013, in ESC #312.
- Student Achievement Committee – 4:00 p.m., August 21, 2013, in ESC #326.
- Sales Tax Finance Oversight Committee – 8:00 a.m., August 26, 2013, in ESC #103.
- Regular School Board Meeting – 6:00 p.m., August 26, 2013, in ESC Board Room.
- Board Finance & Facilities Committee – 11:45 a.m., September 3, 2013, in ESC #312.
- Preschool Initiative Committee – 1:30 p.m., September 4, 2013, at Irving Preschool.
- Regular School Board Meeting – 6:00 p.m., September 9, 2013, in ESC Board Room.
- District Advisory Committee – 5:15 p.m., September 19, 2013, in ESC Board Room.

## **VIII. Superintendent's Report – Dr. Paul Gausman**

Dr. Gausman attended the 4A State Baseball game where East High School Boys Baseball team was awarded runners-up. He also honored student teachers who were in attendance at the Board meeting.

## **IX. Discussion / Information**

### **A. Iowa Assessment Presentation**

Dr. Kim Buryanek (Director of Curriculum, Instruction, and Assessment) shared preliminary results of the 2012-2013 Iowa Assessments and the State's Annual Yearly Progress (AYP) determination, noting that final information will be shared with the Board when it becomes available. Preliminary results showed improvements in reading proficiency and a slight decrease in math. In 2011-12, results showed student gains in math and challenges in reading. Next steps include:

- Item analysis.
- Adjust curriculum maps where necessary.
- Align curriculum to standards.
- Use data to craft annual strategic plan.
- Implement interventions.
- Professional development.

## **B. Student Information System RFP Results**

Neil Schroeder (Director of Technology) shared data and information regarding the District's plan to migrate from Global Scholar / Pinnacle to Infinite Campus for student information services due to Global Scholar no longer supporting SIS and some other components.

The Board will be asked to approve the move from Pinnacle to Infinite Campus at the August 26 Board meeting. If approved, the District will begin the migration in the fall, 2013. The system must be ready to begin online course registration in January, 2014, and will be fully operational in July, 2014.

## **X. Adjourn**

Director Batcheller moved and Director Meyers seconded the motion to adjourn the regular meeting. The motion carried 6 to 0, and the meeting adjourned at 7:09 p.m.

---

Michael J. Krysl, President  
SCCSD Board of Directors

---

Cynthia A. Lloyd, Secretary  
SCCSD Board of Directors

## Sioux City Community School District

---

**Item Title:** Human Resources Report - Dr. Rita Vannatta

**Recommendation:**

---

### **ATTACHMENTS:**

Name:

Description:

 [HR Board Report 8-26-13.xlsx](#)

HR Board Report 8-26-13

Sioux City Community School District Human Resources Staffing Report  
School Board Meeting: **August 26, 2013**  
Dr. Rita Vannatta, Interim Director of Human Resources

New Hire(s) / Certified								
Name	Facility	Position	Salary	Effective Date	Education	Prior Employment	Replacing	Comments
Alfredson, Brittany	Irving	Kindergarten	\$ 38,891	August 27, 2013	BS from Morningside College	Middle School Reading Teacher, Odebolt Arthur-Battle Creek-Ida Grove School District	New Position	Contingency Funds
Lindsay, Erin	Leeds	5th Grade	\$ 37,594	August 27, 2013	BS from Morningside College	Kid Fit Instructor, Ultimate Fitness	New Position	Contingency Funds
Fron, Lauren	West High	Physical Education	\$ 40,189	August 27, 2013	BS from Aquinas College	Health and PE Teacher, Burnt Ranch School District	Berthelsen, Eric	
Gacke, Jeffrey	Irving	Fourth Grade	\$ 37,594	August 27, 2013	BS from Morningside College	Student	New Position	Contingency Funds
Hoch, Michelle	East High	Counselor	\$ 60,946	August 27, 2013	MA from Wayne State	Counselor, Lawton-Bronson School District	Imming, Kim	
Meyers, Jeremy	East Middle	7th Grade Math	\$ 37,594	August 27, 2013	BA from Morningside College	College Admissions Counselor, Morningside College	Davis, Virginia	

New Hire(s) / Non-Certified								
Name	Facility	Position	Salary	Effective Date	Education	Prior Employment	Replacing	Comments
Gentry, Roman	East High	Special Ed 1:1 Instructional Assistant	\$ 11.09	August 27, 2013	BS from University of South Dakota	Kitchen Supervisor, BJ's Country Stores	Tague, Deborah	
Kegley, Stacey	Clark	Special Ed Instructional Assistant	\$ 11.09	August 27, 2013	AA from Patricia Steven's College	Sub Instructional Assistant, Sioux City School District	Stanke, Suzanne	
Muston, Lisa	WIT/Year 13	Special Ed 1:1 Instructional Assistant	\$ 11.09	August 27, 2013	GED	Sub Instructional Assistant, Sioux City School District	New Position	
Peterson, Jordan	WIT/Year 13	Special Ed 1:1 Instructional Assistant	\$ 11.09	August 27, 2013	BS from University of South Dakota	Waiver Specialist, Opportunities Unlimited	Tranmer, Angela	

New Hire(s) / Coaching					
Name	Facility	Position	Salary	Effective Date	Comments
Bathurst, Celeste	East High	Head Dance Advisor	\$ 2,270	August 12, 2013	
Broermann, Denise	North Middle	8th Grade Volleyball	\$ 1,687	August 20, 2013	
Candor, Tyler	North High	Assistant Baseball	\$ 2,515	May 6, 2013	

Cooper, Brittini	East High	Head Cheerleading Advisor	\$ 2,270	August 12, 2013	
New Hire(s) / Coaching Continued					
Name	Facility	Position	Salary	Effective Date	Comments
Eickholt, Brent	North High	9th Grade Volleyball	\$ 2,919	August 12, 2013	
Gormally, Cory	East High	9th Grade Football	\$ 3,081	August 12, 2013	
James, Angelo	North High	Assistant Football	\$ 4,216	August 12, 2013	
Kelley, John	North High	9th Grade Football	\$ 3,081	August 12, 2013	
Marrero, Abdier	North High	Head Cross Country	\$ 2,433	August 12, 2013	
Monckton, Keith	East Middle	7th Grade Football	\$ 1,687	August 20, 2013	
Mulroy, Celia	East Middle	8th Grade Volleyball	\$ 1,687	August 20, 2013	
Sage, David	North High	9th Grade Football	\$ 3,081	August 12, 2013	
Wilmesherr, Richard	West Middle	7th Grade Cross Country	\$ 1,687	August 20, 2013	

New Hire(s) / Non-Certified					
Name	Facility	Position	Salary	Effective Date	Comments
Malek, Mette	Leeds	Interim Principal	\$ 93,939.00	August 8, 2013	Salary prorated for 233 days.

Leave(s) of Absence / Certified					
Name	Facility	Position	Effective Date	Comments	
Klingensmith, Tammy	North Middle	Exploratory	August 16, 2013	12 Week Personal Leave of Absence	

Resignation(s) / Non-Certified					
Name	Facility	Position	Years	Effective Date	Comments
Ferris, Sara	Washington	Special Ed Instructional Assistant	0.5	August 8, 2013	
Folkers, Duane	Sunnyside	Crossing Guard	10	August 12, 2013	

Resignation(s) / Coaches					
Name	Facility	Position	Effective Date	Comments	
Case, Trevor	West High	Assistant Softball	August 12, 2013		
Kirwan, John	East High	9th Grade Football	End of the 2012-2013 School Year		
Mogensen, Tyler	East High	Head Soccer	End of the 2012-2013 School Year	Correction from the 8/12/2013 HR Report. August 12, 2013 report listed Megan Mogensen as Head Soccer.	

## Sioux City Community School District

---

**Item Title:** Finance Report - Gordon Winterlin

**Recommendation:**

---

### **ATTACHMENTS:**

Name:

Description:

 [08.26.13\\_finance\\_report.doc](#)

finance report

 [FY14YTD\\_Cash\\_Disbursement\\_Report.xls](#)

year to date cash disbursements

Sioux City Community Schools

Date: August 26, 2013

To: Dr. Paul Gausman, Superintendent

From: Gordon Winterlin, Director of Finance

RE: Finance Report

Recommendation: That the Board approves the expenditures for August 1 – 15, 2013 in the amount of \$ 3,063,919.63.

The breakdown is as follows:

Sales Tax Fund	
Aug 1 – 8 Accounts Payable	96,057.05
Aug 9 – 15 Accounts Payable	557,302.20
General Fund (and others)	
Aug 1 – 8 Accounts Payable	1,731,786.26
Aug 9 – 15 Accounts Payable	587,741.10
School Nutrition Fund	
Aug 1 – 8 Accounts Payable	28,586.79
Aug 9 – 15 Accounts Payable	6,882.18
Activity Fund	
Aug 1 – 8 Accounts Payable	13,283.91
Aug 9 – 15 Accounts Payable	<u>42,280.14</u>
Total	3,063,919.63

### Cash Disbursements

[illegible]



[illegible]

## Sioux City Community School District

---

**Item Title:** Student Information System RFP Results - Neil Schroeder

**Recommendation:**

---

### **ATTACHMENTS:**

Name:

Description:

 [Exec Summ - Student Information System RFP Results 8-26-13.docx](#)

Exec Summ - SIS RFP Results 8-26-13

**Sioux City Community School District  
Executive Summary  
Student Information System RFP Results  
August 26, 2013**

**Purpose:**

This document highlights way ahead for SCCSD student information system and gradebook platforms.

**Explanation:**

**Contact: Neil Schroeder (712) 490-7906**

In May of 2013 the district was informed by Global Scholar (the parent company of the Pinnacle software suite) that it would no longer provide a Student Information System (SIS) or analytics product starting in June of 2014. As such, Sioux City has one year to migrate to a replacement system. Due to the long and time consuming process required to migrate, the district immediately began the process of identifying as suitable replacement. The district immediately narrowed the field of possible vendors to one of the two SISes currently employed by the UEN districts in Iowa, Infinite Campus or PowerSchool.

Throughout June and July the district conducted a thorough selection process that consisted of a selection committee of 33 district teachers, administrators, and office staff reviewing vendor product demonstrations. A smaller group of 8 people also visited PowerSchool and Infinite Campus schools in Iowa. Additionally, a thorough written RFP and cost proposal was completed by each vendor and scored. Data for all these activities was compiled in to a final score.

The results of all three areas and final scoring strongly favored Infinite Campus as the preferred solution (see attached slides for scoring). Infinite campus was seen offering a far more powerful and complete solution that most closely meets the district's needs. Both solutions have similar upfront costs (see attached slides for detail) with PowerSchool having lower 2<sup>nd</sup> year costs. This cost difference alone was not enough to overcome all the other factors that weighed positively for Infinite Campus. Solutions were similar in cost to current expenditure for Pinnacle. The cost of the system will be covered through the technology portion of the general fund through cost savings and reallocation of some funds to PPEL.

Upon board approval, the technology department will begin working with the migration team throughout the fall of 2013 to begin implementation of Infinite Campus. The system must be ready to begin online course registration in January of 2014 and will fully take over for Pinnacle as the district's student information system in July 2014.

**Strategic Plan Priority Area:**

Student Achievement; Financial Management

**Impact on Student Achievement:**

A student information system and electronic gradebook are indispensable assets in a modern school district. They are required to efficiently and effectively track, place, and support a wide variety of student and teacher needs.

**Recommendation:**

That the Board of Directors approves purchase of Infinite Campus to replace Pinnacle.

## Sioux City Community School District

---

**Item Title:** Agreement Between the Sioux City Community School District and MJ Care for Medicaid Billing Management Services - Gordon Winterlin

**Recommendation:**

---

### **ATTACHMENTS:**

Name:

Description:

 [Exec Summ - MJ Care 8-26-13.doc](#)

Exec Summ - MJ Care 8-26-13

**Sioux City Community School District  
Executive Summary  
Agreement Between the Sioux City Community School District  
and MJ Care for Medicaid Billing Management Services  
August 26, 2013**

**Purpose:**

This agreement allows MJ Care, a school based Medicaid billing agency, to file Medicaid claims on behalf of our school district

**Explanation:**

**Contact: Gordon Winterlin 279-6662**

School districts in the state of Iowa have legal authority to file Medicaid claims for students who have eligible health services outlined in their IEPs. The Sioux City Community School District has been submitting Medicaid claims for nine years. We have used an outside billing agency to submit those claims on our behalf. The billing agency retains a percentage of the dollars received by the district.

For the first five years of billing, the third party billing agency (MJ Care) retained 7.5% of our proceeds. During the next two years we worked with Timberline Billing Agency, who retained a billing rate of 6%. We negotiated a rate of 5% with MJ Care for Medicaid billing services for the last two years. Jean Peters has now negotiated a rate of 4.5%. MJ Care provides us with exceptional service.

**Strategic Plan Priority Area:**

Financial Accountability: In the 2012-13 school year, SCCSD received \$3.2 million in gross Medicaid receipts.

**Impact on Student Achievement:**

Fiscal accountability on the part of the Special Education Department adds to the overall financial health of the district. Additional revenue from Medicaid has helped us eliminate our negative balance in the Special Education Department.

**Recommendation:**

That the Board of Directors approves the proposed agreement with MJ Care for Medicaid billing services.

## Sioux City Community School District

---

**Item Title:** Resolution Directing the Sale of \$10,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2013 - Gordon Winterlin

**Recommendation:** RECOMMENDATION: That the Board of Directors approves the Resolution Directing the Sale of \$10,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2013 based on the best and most favorable bid.

---

### **ATTACHMENTS:**

Name:

 [Exec Summ - Resolution Directing the Sale of \\$10M Bonds 8-26-13.doc](#)

Description:

Exec Summ - Resolution Directing the Sale of \$10M Bonds 8-26-13

**Sioux City Community School District  
Executive Summary  
Resolution Directing the Sale of \$10,000,000 School Infrastructure Sales,  
Services, and Use Tax Revenue Bonds, Series 2013  
August 26, 2013**

**Purpose:**

To request Board approval of the best and most favorable bid to issue \$10,000,000 of Bank Qualified Sales Tax Bonds to aid in the financing of a new Westside Elementary School and other infrastructure projects.

**Explanation:**

**Contact: Gordon Winterlin 279-6662**

In order to finance the construction of the new Westside Elementary school and other infrastructure projects it is necessary to issue bonds. The bonds were authorized at the August 12<sup>th</sup> Board meeting and the bids for the sale of the bonds will occur on August 26<sup>th</sup>. The bids will be opened and reviewed at 1:00 o'clock on August 26<sup>th</sup> by the District Superintendent, District Treasurer and District Financial Advisor and referred to the Board for approval of the best and most favorable bid.

**Strategic Plan Priority Area:**

Educational Facilities

**Impact on Student Achievement:**

None.

**Recommendation:**

That the Board of Directors approves the Resolution Directing the Sale of \$10,000,000 School Infrastructure Sales, Services, and Use Tax Revenue Bonds, Series 2013 based on the best and most favorable bid.

## Sioux City Community School District

---

**Item Title:** First Reading of Board Policies - Dr. Paul Gausman

**Recommendation:** RECOMMENDATION: That the Board of Directors approves the above Board Policies for first reading.

---

### **ATTACHMENTS:**

Name:

Description:

 <a href="#">504_16.doc</a>	504.16 Custody of Native American Students
 <a href="#">521_2.doc</a>	521.2 Program Evaluation and Student Confidentiality
 <a href="#">521_20.doc</a>	521.20 Search and Seizure
 <a href="#">521.21.doc</a>	521.21 District Conflict Resolution Process
 <a href="#">551.doc</a>	551 Life-Sustaining Emergency Care
 <a href="#">601_01.doc</a>	601.01 School Organizations
 <a href="#">602_12.doc</a>	602.12 Religion Based Exclusion From School Program
 <a href="#">603_1.doc</a>	603.1 Class Size
 <a href="#">603_11.doc</a>	603.11 Copyright Compliance
 <a href="#">681_11.doc</a>	681.11 Summer School Instruction
 <a href="#">709.2.doc</a>	709.2 Transportation Insurance Program



## STUDENT PERSONNEL

### *Series 500*

**Policy Title:** Custody of Native American Students

**Code Number:** 504.16

Under Iowa law, school districts are charged with the care and control of children and are required to exercise the same standard of care toward children that a parent of ordinary prudence would observe in comparable circumstances.

The Indian Child Welfare Act, 25 U.S.C. §1911(d), places exclusive jurisdiction over non-dissolution child custody proceedings with Indian tribes and requires that such tribal orders be given full faith and credit. Iowa Code §598A.2 (10), also provides authority for recognition of tribal court custody decrees, including dissolution decrees.

The Sioux City Community School District recognizes authenticated tribal court orders regarding the custody of Indian students attending schools in the District as valid orders.

The statute requires court documents to be “authenticated” or “attested” to.

The individual presenting an Order to the District should be required to obtain a copy of the document that either has a seal on it or that has an attestation of validity by a tribal court judge, if the copy presented does not already contain this information.

The Principal of the school is given latitude to honor tribal documents on the spot. Where documents have been presented which are questionable, or there appear to be conflicting documents and claims, the attached administrative regulations should be applied.

First Adoption: July 25, 2000

Revision Adoption: July 20, 2009

Legal Reference: The ICWA, 25 U.S.C. §1911 (d), Iowa Code § 279.8, 598A.2 (~~402013~~)

## STUDENT PERSONNEL

### Series 500

**Policy Title:** Program Evaluation and Student Confidentiality

**Code Number:** 521.2

Confidential student data are maintained essentially for the purpose of helping the District assess individual student progress and needs, and those data are held in a trust relationship with the parent or guardian.

The Board recognizes however, that it is necessary to evaluate programming, whether funded internally or externally (as by grants). In such instances, the Superintendent may authorize an internal or an independent evaluator to access restricted or confidential student information maintained by the District, up to and - including assessment data (tests, grades, et al) and student records. The Superintendent shall consider how the data shall be aggregated and disseminated, and any potential risks there might be to individual students, their families, or the District.

In order to guarantee that confidential information entrusted to the District remain confidential through any evaluation process, the Superintendent shall determine that the internal or independent evaluator:

1. Has been selected for his/her reputation to maintain high standards of integrity and ethics:
2. Has outlined and agreed to comply with all statutory, ethical, and professional principles governing confidentiality of data;
3. Has been issued (where necessary) a Federal wide Assurance, as defined and required by the Office of Human Research Protections of the U. S. Government's Department of Health and Human Services; and

First Adoption: September 10, 2002

Revision Adoption: October 12, 2009

Legal Reference: No Child Left Behind, Title IX, Sec. 9528, P.L. 107-110 (2002).

USA Patriot Act, Sec. 507, P.L. 107-56. (2001).

20 U.S.C. § 1232g, 1232h, 1415 (2012).

34 C.F.R. Pt. 98, 99, 300, 610 et seq. (2012).

Iowa Code §§ 22; 216.9, 256.7, 279.8, 279.9B, 280.3, 280.24, 25, 622.10 (2013).

281 I.A.C. 12.3(4); 12.8, 41; 610 et seq.

1980 Op. Att'y Gen. 720, 825.

Formatted: Font: Arial Narrow

Formatted: Font: Arial Narrow

Formatted: Font: Arial Narrow

Formatted: Font: Arial Narrow

Formatted: Font: Arial Narrow

Formatted: Font: Arial Narrow

Board Policy Document

4. Has submitted an evaluation protocol to the Superintendent or his/her designee, and has submitted the same to an Institutional Research Board that is registered with the Office of Human Research Protections of the U. S. Government's Department of Health and Human Services.

Notice shall be given to parents or guardians that an approved evaluation is contemplated and approved, and that individual parents have the opportunity to request that their child's data not be included in the evaluation.

First Adoption: September 10, 2002  
Revision Adoption: October 12, 2009  
Legal Reference: No Child Left Behind, Title IX, Sec. 9528, P.L.107-110 (2002).  
USA Patriot Act, Sec. 507, P.L. 107-56. (2001).  
20 U.S.C. § 1232g, 1232h, 1415 (2012).  
34 C.F.R. Pt. 98, 99, 300, .610 et seq. (2012).  
Iowa Code §§ 22; 216.9, 256.7, 279.8, 279.9B, 280.3, 280.24, .25, 622.10 (2013).  
281 I.A.C. 12.3(4); 12.8, 41; .610 et seq.  
1980 Op. Att'y Gen. 720, 825.

Formatted: Font: Arial Narrow  
Formatted: Font: Arial Narrow  
Formatted: Font: Arial Narrow  
Formatted: Font: Arial Narrow  
Formatted: Font: Arial Narrow  
Formatted: Font: Arial Narrow

## STUDENT PERSONNEL

### *Series 500*

**Policy Title:** Search and Seizure

**Code Number:** 521.20

The Board of Directors of the School District holds district property in public trust. School children have legitimate expectations of privacy that must be balanced against the substantial need of teachers and administrators to maintain order in the schools.

District principals or their designees may, without a search warrant, conduct reasonable searches of students, student lockers, personal effects, desks, or work areas, based on a reasonable suspicion that the search will turn up evidence that the student has violated or is violating either the law or the rules, policies, or regulations of the school. Individualized suspicion is not required. All searches shall be reasonable in scope and will not be excessively intrusive in light of the student's age and gender and the nature of the suspected infraction. All searches shall be conducted in a manner that maintains order and discipline in the schools, promotes the educational environment, and protects the safety and welfare of students, employees, and visitors to the District facilities.

Notwithstanding the requirements stated above, principals or their designees may conduct periodic inspections of all, or a randomly selected number of student lockers, desks, and other facilities or spaces provided to the student by the District. Such areas are the property of the District and as such the student has a minimal expectation of privacy in any such area or its contents. The District shall provide written notice to each student and the student's parent(s), guardian(s), or custodian(s) at the beginning of each school year, that principals or their designees may conduct periodic inspections of all school lockers, desks, and other facilities or spaces provided to the student by the District, without prior notice. Any inspection conducted pursuant to this policy shall be done either in the presence of the students involved or in the presence of at least one other person.

First Adoption: December 12, 1995  
Revision Adoption: November 26, 2002/October 12, 2009  
Legal Reference: New Jersey v. T.L.O., 469 U.S. 325 (1985); Cason v. Cook, 810 F. 2d 188 (8<sup>th</sup> Cir 1987); Section 808A.3 of the Code of Iowa; U.S. CONST. amend IV; 42 U.S.C. Section 1983;  
281 I.A.C. 12.3(6).

---

## Use of Drug Sniffing Animals

### ***Lockers***

Principals or their designees may use or hire a company that uses drug sniffing animals to sniff school lockers, desks, or any other facilities or spaces provided to students by the District when school officials have a reasonable suspicion that a student or students are engaging in or have engaged in a violation of a law, school rule, policy, or regulation.

### ***Searches Conducted by Law Enforcement Officers***

A law enforcement officer must have probable cause to believe that the student is engaging in or has engaged in a criminal act in order to conduct a search of a student or search areas in which a student has an expectation of privacy, including, but not limited to, a student locker.

### ***Seizure of Property***

In conducting searches, principals or their designees and/or law enforcement officials may seize any illegal items or contraband materials discovered in the search. "Contraband materials" include, but are not limited to, non-prescription controlled substances, prescription controlled substances without a valid prescription, marijuana, cocaine, amphetamines, barbiturates, apparatus used for controlled substances, alcoholic beverages, tobacco, weapons, explosives, poisons, anything used as a weapon, and stolen property.

Illegal items and contraband are not to be possessed by a student while they are on District property; while on school-owned and/or operated school or chartered buses or vehicles; while attending or engaging in school activities or school-sponsored extracurricular activities; and while misconduct will directly affect the good order, efficient management, and welfare of the District. Possession of such items will be grounds for disciplinary action, including but not limited to, suspension or expulsion from school and/or extracurricular activities. Local law enforcement officials may be notified.

The District has determined that possession of illegal items or contraband materials causes material and substantial disruption to the school environment and may present a threat to the health and safety of students, employees, or visitors on District premises or property within the jurisdiction of the District.

First Adoption:	December 12, 1995
Revision Adoption:	November 26, 2002/October 12, 2009
Legal Reference:	New Jersey v. T.L.O., 469 U.S. 325 (1985); Cason v. Cook, 810 F. 2d 188 (8 <sup>th</sup> Cir 1987); Section 808A.3 of the Code of Iowa; U.S. CONST. amend IV; 42 U.S.C. Section 1983; <u>281 I.A.C. 12.3(6).</u>

## SCHOOL-COMMUNITY RELATIONS

### Series 500

**Policy Title:** District Conflict Resolution Process

**Code Number:** 521.21

#### INTRODUCTION AND GENERAL PROCEDURAL MATTERS

Separate and distinct procedures are specifically provided by other Board policies and administrative regulations for conflict resolution on the following topics:

~~Student Code~~

Student Code of Conduct

High School Activity Code

Middle School Sports Code

Personnel Grievance Procedures (Policy 431)

Temporary & Long Term Suspensions (Policies 502.2, 502.3)

Complaints of Discrimination/Harassment (AR 103(b))

Section 504 Plan (AR 103(c))

Within District Transfers (AR 501.8)

Weapons (AR 502.9)

Anti-Harassment/Bullying (AR504.4)

Special Education (AR 602.5)

Instructional Materials (AR 603.10)

Grading (AR 681.10)

First Adoption: October 11, 1994

Revision Adoption: August 12, 1997/December 14, 2004/September 8, 2008/October 26, 2009

Legal Reference: 20 U.S.C. §§ 1221 et seq. (2012).

20 U.S.C. §§ 1681 et seq. (2012).

20 U.S.C. §§ 1701 et seq. (2012).

29 U.S.C. § 794 (2012).

42 U.S.C. §§ 12101 et seq. (2012).

34 C.F.R. Pt. 100 (2012).

34 C.F.R. Pt. 104 (2012).

Iowa Code §§ 216.9; 256.11, 279.8, 280.3 (2013).

281 I.A.C. 12.

Formatted: Strikethrough

Formatted: Header, Indent: Left: 0",  
Hanging: 1.5", Tab stops: 1.5", Left + Not at  
2"

Sioux City Community Schools  
627 4th Street • Sioux City, Iowa • 51101 • 712-279-6643

Board Policy Document

On an issue falling outside this list of topics, students, parents and residents of the Sioux City Community School District who disagree with a decision of the District, or have a concern regarding the District or administration of its policies or practices, (hereinafter, the "Complainant"), may use the following procedures to resolve their concerns. Alternative or additional procedures may be initiated as deemed appropriate by the District.

Reasonable efforts, by all concerned parties, should be made to informally resolve a dispute before using the procedures provided by this policy. Initial attempts should be made to resolve any problem with the employee closest to the problem, (i.e. classroom teacher, counselor, bus driver, food service supervisor, etc.), unless the problem involves an allegation of discrimination, harassment or bullying. A student may be represented by an adult, including an attorney obtained at their own or their family's expense, at any level of the process.

Hearings, if any, at Levels One through Three, shall be governed by informal due process procedures chosen and modified, as necessary, at the sole discretion of the District. To the extent the law allows, information will be considered confidential. All proceedings shall remain confidential in nature for all parties involved. Notwithstanding the requirement of confidentiality, all parties understand and agree that District employees involved with or investigating a concern shall be allowed to discuss the matter with other District employees and, without disclosing protected information, shall be allowed to gather information from individuals outside the District, as necessary. Upon request of the District, the Complainant agrees to sign any necessary documents that would authorize the District to obtain information from outside sources.

For purpose of this policy, "days" shall mean school days. All timelines within this policy are intended as maximums. When possible, reasonable efforts should be made by all parties involved to resolve any issues as expeditiously as possible.

First Adoption: October 11, 1994  
Revision Adoption: August 12, 1997/December 14, 2004/September 8, 2008/October 26, 2009  
Legal Reference: 20 U.S.C. §§ 1221 et seq. (2012).  
20 U.S.C. §§ 1681 et seq. (2012).  
20 U.S.C. §§ 1701 et seq. (2012).  
29 U.S.C. § 794 (2012).  
42 U.S.C. §§ 12101 et seq. (2012).  
34 C.F.R. Pt. 100 (2012).  
34 C.F.R. Pt. 104 (2012).  
Iowa Code §§ 216.9; 256.11, 279.8, 280.3 (2013).  
281 I.A.C. 12.

Board Policy Document

## LEVEL ONE

A Complainant who has a concern shall request a conference with the appropriate building principal if there is one, or with the appropriate central office administrator, within fifteen days of the time the student, parent or resident knew, or should have known, of the event or series of events causing the concern. The principal, or central office administrator, shall schedule and hold a conference with the Complainant within seven days of the request. If compliance with this timeline is impractical, the principal or central office administrator, for good cause, may extend this timeline for an additional five days. The principal or central office administrator shall make a timely decision and shall inform the Complainant of their decision either orally or in writing.

## LEVEL TWO

If the outcome of the conference at Level One is not to the Complainant's satisfaction, and there are good faith grounds for doing so, the Complainant may request in writing in the Office of the Superintendent, within ten days, a conference with the Director of Elementary (for elementary students) or Secondary Education (for middle or high school students), as appropriate, or his or her designee, who shall schedule and hold a conference within ten days of receipt of the request. If the Complainant fails to make a timely request, the Level One decision shall be final. Prior to or at the time of the conference with the respective Director of Education or designee, the Complainant shall submit a written complaint that includes a statement of the complaint, any evidence in its support, including the names and addresses of all witnesses, copies of any documents they wish to submit, the solution sought, the Complainant's signature, and the date of the Level One conference. The Director of Education, or designee, shall make a timely decision and shall inform the Complainant of their decision either orally or in writing.

## LEVEL THREE

If the outcome at Level Two is not to the Complainant's satisfaction, and there remain good faith grounds for doing so, the Complainant may request in writing in the Office of the Superintendent, within ten days, a Level Three conference. If the Complainant fails to make a timely request, the decision of the Director of Education, or designee, shall be final. The Superintendent, or designee, shall either schedule and hold a conference within ten days of receipt of the request, or refer the case for a Level Four Board hearing panel. If the Superintendent, or designee, elects to hold a conference, he/she shall make a timely decision and shall inform the Complainant of their decision either orally or in writing.

First Adoption: October 11, 1994  
Revision Adoption: August 12, 1997/December 14, 2004/September 8, 2008/October 26, 2009  
Legal Reference: [20 U.S.C. §§ 1221 et seq. \(2012\).](#)  
[20 U.S.C. §§ 1681 et seq. \(2012\).](#)  
[20 U.S.C. §§ 1701 et seq. \(2012\).](#)  
[29 U.S.C. § 794 \(2012\).](#)  
[42 U.S.C. §§ 12101 et seq. \(2012\).](#)  
[34 C.F.R. Pt. 100 \(2012\).](#)  
[34 C.F.R. Pt. 104 \(2012\).](#)  
[Iowa Code §§ 216.9; 256.11, 279.8, 280.3 \(2013\).](#)  
[281 I.A.C. 12.](#)



Board Policy Document

## LEVEL FOUR

If the outcome of Level Three is not to the Complainant's satisfaction, and there remain good faith grounds for doing so, the Complainant may request in writing in the Office of the Superintendent, within ten days, a Level Four hearing. If the Complainant fails to make a timely request, the decision of the Superintendent, or designee, shall be final.

If a Level Four hearing is timely requested, or the Superintendent, or designee, refers a Level Three request to Level Four, a Level Four hearing shall be scheduled at the earliest convenience of the Board. The Level Four hearing panel will consist of three board members appointed by the President of the Board.

The Complainant shall be notified of the date, time and place of the Level Four hearing at which the matter will be addressed, as well as any applicable procedural restrictions, including, but not limited to, time allowed for presentation. All documents submitted at prior levels shall be made available to the Level Four hearing panel by the Board Secretary in advance of the hearing. Subject to these restrictions, the Complainant shall have the opportunity to present testimony and documentary evidence and question witnesses. The District, generally through the appropriate building principal, or designee, will also have the opportunity to present testimony, documentary evidence and question witnesses. Each member of the hearing panel shall also be given the opportunity to question witnesses. The presiding officer shall have discretion to establish reasonable limits on these opportunities.

After the hearing, the hearing panel shall take whatever action it deems appropriate, including, but not limited to, continuing the proceeding to gather more evidence, delaying action, taking no further action, or specifically affirming, ratifying, or modifying the decision made at a lower Level. If the hearing panel decides to take no action the administrative decision at the previous Level shall be automatically upheld. Complainants should be aware that, with rare exceptions, the hearing panel most likely will not disturb a resolution of a dispute at a lower Level unless it raises a significant issue of Board policy. A policy issue might be involved because of (a) inconsistency between administrative decision and clear Board policy, (b) the need for a repeal or revision of a Board policy, or (c) the need for a new Board policy. The hearing panel will provide the student, parent or resident a written decision within 30 days after completion of the hearing. The decision of the Level Four hearing panel shall be final.

First Adoption:	October 11, 1994
Revision Adoption:	August 12, 1997/December 14, 2004/September 8, 2008/October 26, 2009
Legal Reference:	<u><a href="#">20 U.S.C. §§ 1221 et seq. (2012).</a></u>
	<u><a href="#">20 U.S.C. §§ 1681 et seq. (2012).</a></u>
	<u><a href="#">20 U.S.C. §§ 1701 et seq. (2012).</a></u>
	<u><a href="#">29 U.S.C. § 794 (2012).</a></u>
	<u><a href="#">42 U.S.C. §§ 12101 et seq. (2012).</a></u>
	<u><a href="#">34 C.F.R. Pt. 100 (2012).</a></u>
	<u><a href="#">34 C.F.R. Pt. 104 (2012).</a></u>
	<u><a href="#">Iowa Code §§ 216.9; 256.11, 279.8, 280.3 (2013).</a></u>
	<u><a href="#">281 I.A.C. 12.</a></u>

## STUDENT PERSONNEL

### *Series 500*

**Policy Title:** Life-Sustaining Emergency Care

**Code Number:** 551

The Sioux City Community School District shall provide reasonable care to all students who incur medical emergencies while on school property. Sioux City Community School District employees shall take reasonable steps to provide life-sustaining emergency care.

I. Definition of Life-Sustaining Emergency Care

For the purposes of this policy, "life-sustaining emergency care" means any procedure or intervention that may prevent a student from dying who, without such procedure or intervention, faces a risk of imminent death. Examples of life-sustaining emergency care may include: efforts to stop bleeding, clear blocked airways, cardio-pulmonary resuscitation (CPR), and emergency medical injections.

II. Building Emergency Response Teams (BERT)

Each building in the Sioux City Community School District will have a designated Building Emergency Response Team. See AR551.

Board Policy Document

---

## EDUCATIONAL PROGRAMS

### *Series 600*

**Policy Title:** School Organizations

**Code Number:** 601.01

The Sioux City public shall be organized into levels of instruction as follows:

1. Elementary schools may consist of pre~~school-kindergarten or~~, transitional kindergarten ~~and grades~~or kindergarten ~~and grades 1~~ through 5, or some combination (example: K-2 or 3-5).
2. Middle schools shall consist of grades 6 through 8.
3. Senior high schools shall consist of grades 9 through 12.
4. Alternative educational facilities may be provided to meet the needs of individual students.
5. The District's administrative structure shall consist of administrators approved by the Board through the adoption of an official organizational chart.

First Adoption: April 25, 1989

Revision Adoption: February 13, 1996/July 10, 2001/February 9, 2009

Legal Reference: [Westside Community Board of Education v Mergens, 496 U.S. 226 \(1990\).](#)  
[Bender v. Williamsport Area Community School District, 741 F.2d 538 \(3d](#)  
[Cir. 1984\), vacated and remanded on other grounds, 475 U.S. 534 \(1986\).](#)  
[20 U.S.C. §§ 4071-4074 \(2012\).](#)  
[Iowa Code §§ 287.1-.3; 297.9 \(2013\).](#)

## EDUCATIONAL PROGRAMS

### *Series 600*

**Policy Title:** Religion Based Exclusion From School Program

**Code Number:** 602.12

Parents who wish to have their student excluded from a school program because of religious beliefs must inform the Principal of the student's attendance center. The Board authorizes the administration in its discretion to allow the exclusion if it is not disruptive to the educational process and does not infringe on a compelling state or educational interest. Further, the exclusion must not interfere with other District operations.

In notifying the Principal, the parents shall abide by the following:

- The notice shall be in writing;
- The objection shall be based on religious beliefs;
- The objection shall state which activities or studies violate their religious beliefs;
- The objection shall state why these activities or studies violate their religious beliefs;
- The objection shall state a proposed alternate activity or study; and
- Sufficient notice to provide officials time to implement an alternative study program.

The factors the Principal may consider when a student requests to be excluded from a program or activity because of religious beliefs include, but are not limited to, staff available to supervise a student who wishes to be excluded, space to house the student while the student is excluded, available Principal-approved alternative course of study or activity while the student is excluded, number of students who wish to be excluded, whether allowing the exclusion places the school in a position that it is supporting a particular religion, and whether the program or activity is required for promotion to the next grade level for graduation.

First Adoption: May 23, 1995

Revision Adoption: April 9, 1996/March 13, 2000/April 27, 2009

Legal Reference: U.S. Constitution amendment I.

~~Lee v. Weisman, 112 S.Ct. 2649 (1992).~~

Lemon v. Kurtzman, 403 U.S. 602, 91 S. Ct. 2105 (1971).

Graham v. Central Community School District of Decatur County, 608 F. Supp. 531 (Iowa 1985).

Iowa Code Chapters 256.11(~~76~~), 279.8 (~~1989~~2013).

281 Iowa Admin. Code 12.5(6) (*new standards*)

## EDUCATIONAL PROGRAMS

### *Series 600*

**Policy Title:**        **Class Size**

**Code Number:**      **603.1**

The District's overall ratio of students to teachers should not exceed thirty to one.

The number of students per class may vary based on type of course, space, grade level and/or the number of students requesting enrollment in a course.

| Class size for special education students is established by state statute and AEA guidelines.

First Adoption:        February 12, 1985  
Revision Adoption:    April 9, 1996/February 22, 2000/January 27, 2004/February 9, 2009  
| Legal Reference:     [Iowa Code §§ 279.8; 280.3 \(2013\).](#)

## EDUCATIONAL PROGRAMS

### *Series 600*

**Policy Title:** Copyright Compliance

**Code Number:** 603.11

The Board recognizes that federal law makes it illegal to duplicate copyrighted materials without authorization of the holder of the copyright, except for certain exempt purposes. Severe penalties may be imposed for unauthorized copying or using of audio visual or printed materials and computer software, unless the copying or using conforms to the "fair use" doctrine.

Under the "fair use" doctrine, unauthorized reproduction of copyrighted materials is permissible for such purposes as criticism, comment, news reporting, teaching, scholarship or research. If duplicating or changing a product is to fall within the bounds of fair use, these four standards must be met for any of the foregoing purposes:

- A. THE PURPOSE AND CHARACTER OF THE USE. The use must be for such purposes as teaching or scholarship and must be nonprofit.
- B. THE NATURE OF THE COPYRIGHTED WORK. Staff may make single copies of the following for use in research, instruction or preparation for teaching: book chapters; articles from periodicals or newspapers; short stories, essays or poems; and charts, graphs, diagrams, drawings, cartoons or pictures from books, periodicals or newspapers in accordance with these guidelines.
- C. THE AMOUNT AND SUBSTANTIALITY OF THE PORTION USED. In most circumstances, copying the whole of a work cannot be considered fair use; copying a small portion may be if these guidelines are followed.
- D. THE EFFECT OF THE USE UPON THE POTENTIAL MARKET FOR OR VALUE OF THE COPYRIGHTED WORK. If resulting economic loss to the copyright holder can be shown, even

First Adoption: March 25, 1997  
Revision Adoption: September 10, 2002/June 22, 2009  
Legal Reference: P.L. 94-553 Federal Copyright Law of 1976  
(U.S. Code, Title 17)  
17 U.S.C. § 101 et al. (2012)  
281 I.A.C. 12.3(12).

Board Policy Document

---

making a single copy of certain materials may be an infringement, and making multiple copies presents the danger of greater penalties.

While the District encourages its staff to enrich the learning programs by making proper use of supplementary materials, it is the responsibility of District staff to abide by the District's copying procedures and obey the requirements of the law. In no circumstances shall it be necessary for District staff to violate copyright requirements in order to perform their duties properly. The District cannot be responsible for any violations of the copyright law by its staff.

Any staff member who is uncertain as to whether reproducing or using copyrighted material complies with the District's procedures or is permissible under the law should contact the Superintendent or the person designated as the copyright compliance officer. For the purposes of this policy, the copyright compliance officer shall be either the Director of Technology or the Head Teacher for Media, as a staff member may choose. The copyright compliance officer will also assist staff in obtaining proper authorization to copy or use protected material when such authorization is required.

Any district designated copyright compliance officer in need of legal advice shall request such advice through the Superintendent's Office.

First Adoption: March 25, 1997  
Revision Adoption: September 10, 2002/June 22, 2009  
Legal Reference: P.L. 94-553 Federal Copyright Law of 1976  
(U.S. Code, Title 17)  
17 U.S.C. § 101 et al. (2012)  
281 I.A.C. 12.3(12).

Board Policy Document

---

## EDUCATIONAL PROGRAMS

### *Series 600*

**Policy Title:** Summer School Instruction

**Code Number:** 681.11

Summer school may be conducted in the buildings and for the grade levels and length of time as the Board shall approve upon the recommendation of the Superintendent.

A. Purpose

The summer school program shall be designed to meet the following purposes or objectives:

1. Enrichment and extension of the program provided during the regular academic year, and
2. Remedial instruction for those pupils who need and can profit from work in the basic subjects.

B. Evaluation

At the completion of the program, a progress report shall be submitted to the Board showing academic achievement.



Board Policy Document

---

## AUXILIARY SERVICES

### *Series 700*

**Policy Title:**           **Transportation Insurance Program**

**Code Number:**       **709.2**

The Board shall carry a minimum amount of insurance on all school-owned transportation vehicles as required by law, and any additional amount deemed necessary by the Superintendent or Chief Financial Officer. The Board requires proof of insurance coverage by any contractor hired by the Board to transport students. Insurance coverage shall be reviewed annually by the Superintendent or his/her designee.

First Adoption:       April 23, 1985  
Revision Adoption:   February 11, 1997/September 28, 1999/August 24, 2004/January 11, 2005/  
                                  August 8, 2005/December 15, 2008  
Legal Reference:     ~~Iowa Code Section 285.5 (5) (6); 285.10 (6)~~  
                                  Iowa Code §§ 20.9; 85.2; 279.12, .28; 285.5(6), .10(6); 296.7; 298A; 517A.1;  
                                  670.7 (2011).  
                                  1974 Op. Att'y Gen. 171.  
                                  1972 Op. Att'y Gen. 676.

## Sioux City Community School District

---

**Item Title:** District 2013-14 Strategic Plan - Dr. Paul Gausman

**Recommendation:**

---

### **ATTACHMENTS:**

Name:

Description: